

Newton Hall Infants' School and Nursery



Nursery Brochure

April 2025

Welcome to our Nursery

From the moment your child joins our Nursery and Reception unit; our team will invest all their time and energy in helping them settle in well, develop their interests, make friends, learn lots of new and exciting things and come out each day with a smile.

The foundation we build in Nursery are crucial to each child developing a love of learning and being ready to continue their learning in Reception. We provide a safe and secure setting in which children have access to a vibrant and stimulating indoor and outdoor area. We encourage children to develop their skills and independence through play-based learning.

We look forward to welcoming you.

Our Aims

- To create a safe, caring, and attractive space for children to learn and develop.
- To help children develop their intellectual, creative, social, emotional, physical, language, and moral awareness.
- To support children to develop at their own pace and to reach their full potential.
- To prepare children for school by developing their skills and helping them to become independent.
- To work closely with parents and carers to support children's development and to ensure that children get the most benefit from their early years education.

Admissions

Newton Hall Infants' School accepts children who are of pre-school age referring to children aged 3 years and up. We admit children in the Autumn Term of each academic year.

Admissions Criteria

Admissions relate to the date of birth of the child. Exceptions may be made for children in need and those with SEND. The following criteria will be used by Newton hall Infants' School to allocate available Nursery places within where it receives more applications than can be accommodated.

- First priority shall be given to 3 and 4 year old children who want to access their full 30 hours entitlement (9.00am – 3.00pm, Mon – Fri) or want to access 15 hours entitlement and pay for an additional 15 hours (9.00am – 3.00pm, Mon – Fri)
- Second priority shall be given to 3 and 4 year old children who want to access 15 hours entitlement and stay for lunch (9.00am – 1.00pm, Mon – Fri, OR 9.00am – 3.00pm, Mon, Tues, 9.00am – 1.00pm, Wed)
- Third priority shall be given to 3 and 4 year old children who want to access 15 hours entitlement (9.00am – 12.00pm, Mon – Fri OR 9.00am – 3.00pm, Mon, Tues, 9.00am – 12.00pm, Wed)
- In all cases, priority will be given to applications where there are extenuating circumstances e.g. SEND and children in need

Starting Nursery

Once your child has been offered a place and it has been accepted school will contact you and offer the opportunity for you and your child to visit and meet the staff during a 'stay and play' session.

Nursery Sessions

All children from the age of three are entitled to universal 15 hours free childcare and some families may be eligible for a 30 hour extended free childcare offer (see separate section of this guide).

Newton Hall Infants' School and Nursery are able to offer families several term time only options.

15 hour offer: Option 1

Monday – Friday 9.00am – 12.00pm

Monday – Tuesday 9.00am – 3.00pm, Wednesday 9.00am – 12.00pm

15 hour offer and pay for an additional 15 hours: Option 2

Monday – Friday 9.00am – 3.00pm

15 hour offer plus one hour lunch: Option 3

Monday – Friday 9.00am – 1.00pm

Monday – Tuesday 9.00am – 3.00pm, Wednesday 9.00am – 1.00pm

30 hour offer: Option 4

Monday – Friday 9.00am – 3.00pm

Daily Routines

Children are welcomed in by school staff and after meet and greet time they will take part in short sessions of focused teaching time where they will access a range of activities covering all areas of learning. After this time the children will have free play in the indoor and outdoor environment, snack and story.

Nursery opens at 9:00am for the morning and full day session.

If your child is going home after a morning session, please collect them at 12:00pm and 1.00pm if they are staying for lunch.

Lunch Time and Snacks

Children who stay with us for the whole school day will eat their school lunch or packed lunch in the school hall with our Reception children. This will begin to prepare them for transition into a school environment.

School staff will supervise the children during their lunch break. The children will begin their preparation for lunchtime with a daily routine of going to the toilet, washing their hands and then lining up to enter the school hall. On entering the school hall, children's meals will be brought to their table. After their lunch, all of the children will return

together to the nursery setting to play until their afternoon session begins.

Meals are available at a cost of £5.50. Unfortunately, universal free school meals for KS1 children does not cover nursery meals and child tax free vouchers cannot be used to pay for them.

Uniform

From September 2025 the nursery will have a uniform which consists of grey sweatshirts or cardigans, white polo t-shirts, black or grey trousers, skirts or shorts. Parents can choose to buy these either from high street shops or buy items with our school logo from our supplier Logo <https://logosunlimitedschoolwear.uk/> .

Jewellery must not be worn in school as it is very easily lost and broken and can be dangerous when children are playing.

Child Protection and Safeguarding

Safeguarding and promoting children's welfare is our highest priority. We expect all staff, parents and volunteers to share this commitment. Please make sure that a named adult always brings and collects your child – this must be somebody over the age of 16. If a different adult is collecting your child please inform a member of staff as we do not allow children to leave nursery with adults who we do not know.

The safety and security of the premises is maintained by security fencing around the premises; secure external doors and strict entry procedures into nursery. Children accessing outdoor play will never be left unattended. Each day before opening, the nursery will be checked inside and outside by management for potential safety issues. All children will be personally 'handed over' to named adults at the end of their nursery session.

Toilet Expectations

We understand that a few children may not yet be fully toilet trained and may still be wearing pull ups. No child is excluded from our nursery and we will work with parents towards toilet training, unless

there are medical or other developmental reasons why this may not be appropriate at the time. We do not have 'nappy changing facilities' and encourage children to use the toilets with support and encouragement from staff. Where children are still not toilet trained we work to quickly develop toileting skills, we exercise good hygiene practices and follow our intimate care policy and procedures.

We see toilet training as a self-care skill that children have the opportunity to learn with the full support and non-judgmental concerns of adults.

Am I Eligible for Government Childcare Offers?

Parents can check whether they could be eligible for a range of government childcare offers, including 30 hours, via Childcare Choices at: <https://www.childcarechoices.gov.uk> or the Childcare Calculator at: <https://www.gov.uk/childcare-calculator>.

Those who could be eligible for 30 hours and/or Tax-Free Childcare will be directed to the digital childcare service to apply. The eligibility criteria for 30 hours and Tax-Free Childcare are broadly aligned.

Parents will be able to apply for both 30 hours and Tax-Free Childcare at the same time by entering their details once. HMRC will check parents' eligibility for both schemes at the same time. Parents will be able to apply for Tax-Free Childcare and the extended entitlement through the digital childcare service. Parents will not need to apply through the digital childcare service if they only want to claim the universal 15 hours entitlement for 3 and 4 year olds.

How do I Apply for 30 Hours Extended Childcare?

As part of the application process, parents will be asked to enter personal details including their name, address and National Insurance number and the same details for their partner (if they have one).

Parents need to set up a Government Gateway Account and answer a series of questions which will determine whether they are eligible.

If you are eligible for 30 hours, you will be given an 11 digit 'eligibility code' for your child. As the 'childcare provider' we will need this code (along with your full name, National Insurance number and your child's date of birth) in order for you to claim a 30 hours place.

Parents will be prompted every three months to reconfirm the details they entered on their application are still accurate. This is to check that they are still eligible. They will be prompted, via text message and/or email, four weeks before their reconfirmation deadline and again two weeks before the deadline.

Important: Attendance at Newton Hall Infants' School within the Nursery does not provide an automatic transfer into Reception. School admissions for Reception are not controlled by the school and parents need to apply for a school place through the local authority.

For further information please contact the school office.

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